



NOTICE: The Privacy Act 1988 says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. We require this information under the Customs Act 1901, so we can ensure that your goods are properly cleared for delivery into home consumption. The information you provide will be given to the Australian Bureau of Statistics and the Australian Taxation Office. If you are required to hold a permit to import these goods, the permit details will also be given to the relevant permit issuing agency.

IMPORTANT! Please complete sections A, B, and C of this form.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Customs Use Only</td> <td style="width: 100px; height: 20px;"></td> </tr> <tr> <td style="padding: 2px;">Declaration ID</td> <td style="width: 100px; height: 20px;"></td> </tr> </table>	Customs Use Only		Declaration ID	
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SECTION A Owner and Contact Details	Owner Name	Owner ID* (ABN/ CAC, CCID)
Phone	Fax	Owner Reference (or article no. as per Australia Post Notice)
Email		

SECTION B Parcel Details	Reference No.	Date of Arrival (Issue date of Notice)	Valuation Date
Destination Port/Airport	Origin Country Code	Gross Weight	Gross Weight Unit
Delivery Address			
Name		Address	
Locality		State	Post Code

SECTION C Parcel Content Details	Sender/Supplier Name**											
Description of the contents of the Parcel(s)												
<i>If you need to provide additional information or are entitled to a related tariff concession or preference treatment please complete an Import Declaration, B650 and present it to Customs.</i>												
Value of Goods in AUD	Value of Postal and Insurance charges in AUD	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="padding: 2px;">Customs Tariff Classification No. (as per the enclosed Tariff list of common items)</th> <th style="padding: 2px;">Stat. Code</th> </tr> <tr> <th colspan="2" style="padding: 2px;">Tariff Classification</th> <th style="padding: 2px;">Code</th> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>		Customs Tariff Classification No. (as per the enclosed Tariff list of common items)		Stat. Code	Tariff Classification		Code			
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Tariff Classification		Code										
Additional information relevant to the contents of the parcel(s):												

I declare that the above particulars are to the best of my knowledge are true and correct.		
Name	Signature	Date

Please complete all details in sections A, B and C above. Explanations of key fields are provided below. Additional information can be found at www.customs.gov.au or contact your nearest Customs Office.

<p>Owner Name: The name of the Addressee on the parcel(s).</p> <p>Owner ID: Is your Customs Client Identification No. (CCID) or your ABN No and Client Activity Centre No. (CAC) if applicable. If you do not have one of these you will need to complete a Client Registration form to get a CCID to complete your declaration.</p> <p>Owner Reference: A reference number of your choosing to enable you and Customs to track your declaration or the article No. on the Notice you received from Australia Post.</p> <p>Reference No.: The article number on the Australia Post Notice.</p> <p>Date of Arrival: The issue date shown on the Australia Post Notice.</p> <p>Valuation Date: The date the parcel(s) is post marked (if known).</p> <p>Destination Port/Airport: The port UN/Locode for the port/airport of destination of the parcel(s) (if known).</p> <p>Origin Country Code: The ISO Country Code for the country of origin of the goods within the parcel(s) (if known).</p> <p>Gross Weight: The gross weight of the parcel(s).</p> <p>Gross Weight Unit: The unit of measure for the gross weight.</p> <p>Total No. of Articles: The number of parcels in the consignment.</p>	<p>Sender/Supplier Name: The name of the person or organisation that sent or supplied the goods. You must complete a Client Registration form for this person or organisation.</p> <p>Description of the contents of the Parcel(s): A clear and specific description of the goods within the parcel(s). Do not use generic words such as: gift, present, goods, gear, equipment etc.</p> <p>Value of Goods in AUD: The true and correct value of the goods in AUD. Customs can require you to provide evidence of what amount was paid for the goods in Australian dollars.</p> <p>Value of Postal and Insurance charges in AUD: The true and correct value paid to post the goods to you and any additional insurance costs paid in relation to posting the goods in Australian dollars.</p> <p>Customs Tariff Classification No.: The tariff classification number for goods described as the contents of the parcel(s). The enclosed Tariff list covers most common items. If known, the tariff statistical code should be included.</p> <p>Additional information relevant to the contents of the parcel(s): Please provide any additional information that may assist Customs in determining the correct duty and/or GST applicable to your consignment.</p>
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* Please complete the enclosed Client Registration form if this is the first time you have imported or received a parcel from overseas.

** Please complete a Client Registration form for your sender/supplier.